

# DEADLINES

- Early Bird Discount Deadline for Lead Retrieval (*CompuSystems*)..... April 13\*
- Advance Discount Deadline for Lead Retrieval (*CompuSystems*) ..... April 30\*
- Advance Shipping Begins (*Freeman*) ..... May 12
- Certificate of Insurance due to [APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com) ..... May 14
- Non-Official Contractor Form Due (*Show Mgmt*) ..... May 14
- [Discount Hotel Rates Ends](#) (*Minneapolis Housing Bureau*) ..... May 18
- Island booth renderings due to [APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com) ..... May 21
- Furniture Order (*Freeman*) ..... May 21\*
- Carpet Order (*Freeman*) ..... May 21\*
- Sign Order (*Freeman*) ..... May 21\*
- Labor Order (*Freeman*) ..... May 21\*
- Material Handling Order (*Freeman*) ..... May 21\*
- [Phone/Internet Order](#) (*SmartCity*) ..... May 25\*
- [Electrical Order](#) (*Minneapolis Convention Center*) ..... May 30\*
- [Compressed Air/Water/Drain Order](#) (*Minneapolis Convention Center*) ..... May 30\*
- [Booth Cleaning Order](#) (*Minneapolis Convention Center*) ..... May 30\*
- Audio Visual Order (*Projection Presentation Technology*) ..... May 28\*
- Advance Shipping Cut-Off (*Freeman*) ..... June 1\*
- Floral Order (*Teasley Convention Florist*) ..... June 6\*
- On-Site Shipping (*Freeman*) ..... June 11 - 13
- Installation Begins ..... June 11 @ 8 am
- Installation Ends ..... June 13 @ 9 am
- Exhibit Hall Open ..... June 13- 15
- Dismantle Begins ..... June 15 @ 1 pm
- Dismantle Ends ..... June 16 @ 10 am

\* *After this date discounted prices are no longer available.*